

REGISTRATION FORM

NFAL 2017 Fall Art Sale

October 20th – 6 pm to 9 pm, October 21st – 10 am to 5 pm

and October 22nd – 10 am to 4 pm

UKRAINIAN HALL, 1000 BYRON AVE, OTTAWA, ON, K2A 0J3

You must be an NFAL member to register

Name: _____

Phone: _____ Cell Phone: _____

Address: _____

Postal Code: _____

Email address: _____

Mediums: _____

If you are sharing a booth:

Name of Second Artist: _____

Mediums: _____

Receipt for fees required Yes: _____ No: _____

Booth location request (every attempt will be made to accommodate your request):

Please indicate the quantity for each:

_____ \$80 includes: One 8' linear hanging space of grids – W 4' x D 2' x H 6'.

_____ \$125 includes: One 12' linear hanging space of grids – W 8' x D 2' x H 6'.

_____ \$150 includes: One 14' linear hanging space of grids – W 10' x D 2' x H 6'.

WEBSITE

We will be listing all the participants in this Sale on our website www.nepeanfinearts.com including their website addresses.

Website address: _____

VOLUNTEERING

To participate in the Sale, volunteering is **MANDATORY**. Please **check off at least one of the following**. You will be contacted prior to the sale to confirm your volunteer assignment.

____ Road Sign placement & recovery: Oct 20 from 9am to 11am (or earlier) and Oct 22 after 4pm
(2 people)

____ Erect and take down banner outside Hall entrance before and after the sale ***Requires the use of a ladder and 2 people ***

____ Grid and electrical extension cord set up: Oct 20 from 12pm to 2pm

____ Admission desk (1 hour shifts during the sale)

____ Refreshment supervision (2 people Oct 20, 1 person Oct 21, 1 person Oct 22)

____ Grid take down: Oct 22 from 4:30pm to 6pm

____ Guard in the Lobby (1 person from 3pm to 5pm on Oct 20)

In addition to the above, it is mandatory for all to distribute promotional material AND advertise via e-mail and social media (Facebook or twitter). We will be providing digital images and links for you to distribute.

TO REGISTER FOR THE SALE

- **You must be a member in good standing to participate.**
- **Volunteering is MANDATORY to ensure the success of the Art Sale.**
- **You agree to the terms and conditions as outlined on the accompanying 'Call for Submissions Information' as well as this registration form.**

1. Fill out your registration form.

2. Make out your cheque to: Nepean Fine Arts League

3. Mail both to: **Penny Perrotta
11 Bernier Terrace
Kanata, ON, K2L 2V1**

4. When both your cheque and form are received, and your 2017-18 NFAL membership has been verified, you will get an e-mailed confirmation of registration. About a month prior to the show you will receive a show information package, your volunteer duties and your assigned booth.